

Maryland Army National Guard

TRADITIONAL (M-DAY) POSITION VACANCY ANNOUNCEMENT

OPENING DATE 15-Jul-14 CLOSING DATE 15-Aug-14 BOARD DATE TBD

POSITION TITLE: Tech Management Branch Chief PARA/LIN: 111 / 01 AOC/SSI/FA/MOS: 01A00

HIGHEST GRADE AUTHORIZED: Major (O4) BRANCH: BR IMMATERIAL

ORGANIZATION & LOCATION: Human Resources Office, MDARNG, JFHQ
Fifth Regiment Armory
29th Division Street
Baltimore, Maryland 21201-2288

WHO MAY APPLY: Open to all Traditional Officers of the Maryland Army National Guard in the rank of MAJ or CPT who have completed the Captains Career Course.

DESCRIPTION OF DUTIES: This position is located in the MDNG Human Resources Office and J1. Has responsibility for supporting both Army and Air National Guard full-time technician personnel. Incumbent performs long-term planning and organizational development necessary accomplish human resources functions in support of programs essential to state Army/Air National Guard operations, training, and readiness missions. Provides management advisory services to all levels of management of situations regarding Human Resources services. Oversees the development MDNG rules and procedures adapted from policies prescribed by the National Guard Bureau and the U.S. Office of Personnel Management. Perform duties as a J1 staff officer during DSCA missions.

REQUIRED QUALIFICATIONS: Must meet the physical requirements of AR 350-15, AR 600-9 and AR 40-501. Applicant must not be currently under suspension of favorable personnel actions. Must hold the rank of MAJ or CPT who have completed the Captains Career Course. Must have a minimum of a Secret clearance.

SPECIAL INFORMATION

Position is not gender restricted. Assignment limitations of DA Pam 600-3 and NGR 600-200 apply

APPLICATION PROCEDURES

Forward the documents listed below to:

Human Resources Office
Fifth Regiment Armory
ATTN: LTC Lee, DHRO
29th Division Street
Baltimore, Maryland 21201-2288

1. Military Resume (Biographical Summary) in accordance with format in Appendix H NGR 600-100 (Officer applicants only).
2. Three most current available OERs/NCOERs.
3. Current ORB/ERB
4. Personnel Qualifications Record (PQR) printed from UPS.
5. DA Form 705 (APFT Scorecard) within 12 months of the board date. A physical profile may be submitted in lieu of APFT record.
6. Height-Weight Statements within 6 months of the board date. DA Form 5500-R/5501-R must be included if soldier exceeds authorized screening table weight of AR 600-9.
7. Optional applicant memorandum to provide additional information to the president of the selection board not contained in the above listed documents.

All applications will be screened without regard to ethnicity, religion, gender or national origin. Selection will be made the basis of military education, skills and individual experience.

Questions concerning this position vacancy announcement should be directed to:

LTC Young Lee Commercial: (410) 576-6112 / E-Mail: young.c.lee.mil@mail.mil